

RPPS School Council
Meeting Minutes – DRAFT
May 10, 2016

PARTICIPANTS

Imbaw Storer, Chair
Caroline Matt, Past President
Linda Lee, Secretary
Nabanita Giri, Treasurer
Sean Flynn, Member At Large
Kristi Squires, Member at Large
Roxan Clark, Member at Large

Hacene Oukacine, OCASC Representative
Shari Brodie, Principal, RPPS
Heather Gordon, Teacher Representative
Jenifer Henderson, RCCC Representative
Jane Hooker, Parent
Eric Grenon, Parent
Sharon Odell, Parent

Absent:

John Arnold, Vice-Chair

Joni Hamlin, Book Fair Chair

1. Introductions

Jane Hooker, Eric Grenon, Sharon Odell and Jenifer Henderson introduced themselves.

Kristi Squires reported on the Rockcliffe Child Care Centre Council meeting, and the challenge the daycare is facing with the upcoming funding cuts. A meeting is being held tomorrow night at 5:30-6:30pm to discuss ideas for augmenting revenue through new programming rather than lowering salaries. Anyone is welcome to attend the meeting and they are open to all ideas.

Kristi Squires also confirmed that ProSports have been booked for the BBQ event. The invoice will be given on the day of the event.

2. Approval of Agenda

Agenda was approved. Moved by Hacene Oukacine; seconded by Nabanita Giri; carried.

3. Approval of April 12, 2016 Minutes

Minutes were approved. Moved by Kristi Squires; seconded by Sean Flynn; carried.

4. Business Arising from Minutes

No update on cost for purchasing more insurance as Joni Hamlin was not present.

Imbaw Storer was unable to forward the notice of the Rockcliffe Park Spring Clean Up Day for Shari Brodie to send out as the letter was sent too late to Imbaw.

5. Chair's Report

Imbaw Storer reported on the following items:

- Kindergarten Yard – RFP is being written that includes the input from the Kindergarten teachers. Budget for the yard will be discussed later during the Treasurer's Report.
- 2016-17 Council Recruitment – The Council was understaffed this year and will need to actively recruit for next year. As well, the Vice-Chair (John Arnold) will not be returning next year, so Council is potentially missing a Chair for next year. The BBQ will allow for some targeted recruitment effort.
- Joni Hamlin sent a report on the Author's Workshop and Grandparents Day. It was a great success and Joni wanted to recognize and thank everyone involved.
- Imbaw confirmed that there will be hot lunches from Mazzola on Mondays and Wednesdays next year. There was an idea that the Rockcliffe Child Care Centre (RCCC) could also supply hot lunches and Kristi Squires will bring this forward at the RCCC meeting.

6. Principal's Report

Shari Brodie reported on the following items:

- One of the crossing guards for the school was voted favourite crossing guard in the city and Shari thanked everyone who voted.
- The events during Education Week – Grandparents Day, Volunteer Breakfast and music and dance performances - were all successful and Shari thanked all the parent volunteers.
- Regarding staff, there are 2 new staff members, and Tena McGean and Alyssa Lacasse will be leaving for positions in other schools.
- The Environmental Club has been busy with the vegetable garden and collecting recyclables.
- Regarding tournaments, the basketball tournament for boys and girls are taking place today and girls tomorrow. Track and Field practices have started and trials will start soon for the upcoming tournament.
- The front of the building and the parking lot will be repaved this summer. Shari is hoping the front parking will be repaved as well. **ACTION:** Jenifer Henderson to find out relationship with daycare regarding the parking.
- Students participated in the Right to Play workshop and will be leading a play day on June 9th with students in Grade 1-3 in the morning and Grade 4-6 students in the afternoon. A separate play day is being arranged for Kindergarten students.
- The Code Mobile that is run by Ladies Learning Code came to the school and ran programs with classes throughout the day. Grade 4 students also went to Parliament Hill to participate in 2 workshops run by a non-profit organization that promotes technology in schools.
- The Talent Show will be held in the last week of June.
- Regarding Grade 6 graduation activities, the Grade 6 leaving ceremony will be on June 28 at 1:30pm with a bowling party afterwards at McArthur Lanes. The Grade 6 trip to Montreal will be on June 16th. The Legacy Project is still being determined.

7. Updates

- a. **Treasurer** – Nabanita Giri provided a budget update. The accounts were reviewed and updated to allocate \$82,500 for the Kindergarten Yard. Reductions were made to some expense lines and were approved by Shari Brodie. And some expense lines were adjusted as they were over budget. There is about \$7,000 funds remaining for next year. **MOTION:** Motion to approve budget called “RPPS School Council 2015-16 Proposed Budget Changes for Kindergarten Yard and Actual (16/05/01)” which includes the \$82,500 for the Kindergarten Yard. Moved by Nabanita Giri; seconded by Sean Flynn; approved.
- b. **Book Fair Chair** – Joni Hamlin sent highlights from the Book Fair meeting, as well as proposed changes to the Book Fair Terms of Reference for Council to review. The changes included updates to 3 of the BFSC Executive positions and responsibilities. Joni requested Council to review and approve the changes. **MOTION:** Motion to update the Book Fair Terms of Reference in accordance with the documents provided by Joni Hamlin for Volunteer Coordinator to Volunteer Coordination Team Representative, BFSC Secretary to Administration Team Representative, and Book Bin Team Representative to Book Donation Team Representative. Moved by Imbaw Storer; seconded by Kristi Squires; approved.
- c. **Volunteer Coordinator** – No updates; Council does not have a Volunteer Coordinator. There will be a recruitment effort at the BBQ event.
- d. **OCASC Representative** – Hacene Oukacine provided a summary of the OCASC meeting on April 21, 2016. The Deputy Ombudsman gave a presentation on complaints about school boards and talked about all school boards in Ontario. The AGM meeting will be held on May 19, 2016 and there are openings for some executive positions.

8. Other Business

- a. **Future Events** - Staff Luncheon will be held on June 10th. School Council BBQ will be held June 16th. Roxan Clark provided a status on planning activities for the BBQ. **ACTION:** Caroline Matt to set up online sign-up for bbq orders. Roxan Clark to set up sign up for tasks and volunteer shifts. Caroline Matt to send quantity of food that was purchased last year.

9. Adjournment

Meeting adjourned at 8:30pm.