

RPPS SCHOOL COUNCIL FINAL MEETING MINUTES

April 11, 2017

PARTICIPANTS:

Imbaw Storer, Chair
Caroline Matt, Past Chair
Nicole White, Treasurer
Kristi Squires, Secretary
David Mackie, OCASC Representative
Christina Leadlay, Book Fair Representative
Hacene Oukacine, Member at Large
Laura Charlton, Member at Large
Linda Lee, Member at Large

Shari Brodie, Principal, RPPS
Heather Gordon, Teacher Representative
Joni Hamlin, Parent Representative

REGRETS:

Roxan Clark, Member at Large
Candace Amis, Vice Chair
Jane Hooker, Volunteer Coordinator
Éric Grenon, Member at Large

1. APPROVAL OF AGENDA

Agenda was approved. Moved by Linda Lee; seconded by Nicole White; carried.

2. APPROVAL OF MARCH 21, 2017 MINUTES

Minutes were approved. Moved by Laura Charlton; seconded by David Mackie; carried.

3. BUSINESS ARISING FROM MARCH 21, 2017 MINUTES

Nicole White reported that she commenced work on the Kindergarten Yard sign. It was agreed that she and Shari Brodie would work together to determine what should be addressed on the sign, and that Imbaw Storer would send required City text to Nicole.

ACTION:	Nicole White and Shari Brodie to work together to determine what should be addressed on the sign, and Imbaw Storer to send required City text to Nicole.
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OUTSTANDING ACTION:	Caroline Matt to contact the Board to find out what the capacity of the OCDSB's website is.
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Imbaw Storer relayed that he contacted Gillian Campbell and Abby DeWolfe to determine their willingness to form the RPPS Parent Council Nomination Committee again for the 2017/18 school year. While both were willing, Imbaw noted that he had a look at the Constitution and that a current member of Council must also be represented on the Nomination Committee. Caroline Matt volunteered to participate on the Nomination Committee.

Caroline Matt reported that she informed teachers Amber Clement and Catherine Bickford that a profit of \$7K was made at the Dance-a-Thon (\$7K), and that FAIR planned to donate \$3500 to the Phoebe Rose Rocks Foundation and \$3500 to the OCDSB Education Foundation.

4. CHAIR'S REPORT

Imbaw Storer made mention of a number of issues, as follows;

- The motion put forth by School Board Trustee Chris Ellis at the Committee of the Whole about changing the catchment areas for Lisgar Collegiate to allow students from Manor Park, Overbrook and Vanier to attend Lisgar did not pass. As such, Gloucester High School will remain the home school for graduating students of Manor Park.
- Applications for PRO Grants are due by May 25, 2017 and that special consideration will be given to eligible projects from school councils that promote increased access to and awareness of math strategies and resources for parents to support their children's learning at home and at school. Brief discussion ensued and Council opted not to put forth an application for the 2017/2018 PRO Grant cycle.
- The RRCRC will be hosting its 2nd Luncheon Fundraiser on May 25, 2017. Early bird tickets are \$20/person. Imbaw noted that he planned to attend and welcomed others.
- The RPRA Annual Village Spring Clean-up will take place on Saturday, April 29, from 1000am to noon. Rain date: Sunday, April 30, from 100 to 300pm.

5. PRINCIPAL'S REPORT

Shari Brodie made mention of a number of issues, including:

- RCCC applied to the Board to acquire Food Provider Certification. Shari noted that RCCC has advised it plans to commence with a mini pilot; offering lunch service for up to 10 kindergarten students registered with the day care centre. Should the pilot be deemed a success, and if certification is acquired, they may offer a service similar to that provided by Mazzola.

ACTION: Kristi Squires to follow-up with RCCC to acquire additional information about its planned service and potentially invite a representative to brief Council during April's meeting.

- Even though enrollment may be lower in 2017/2018 than it was in 2016/2017, there will be the same number of classes. There will be 4 kindergarten classes to start; one less primary class; and one more junior class. It is likely that one portable will remain vacant.
- Renovation plans have been finalized. The adjoining classrooms on the south-east wall will be reconfigured such that a hallway will separate the two, and walls will be solid. Work will take place over the summer months. New doors will be affixed to all lockers. All bathrooms will be painted and equipped with new sinks, toilets and urinals. The school's exterior will also be painted; there will be a new water bottle filling station; and heating/cooling issues on the west side of the school will be addressed. While the proposed kitchen renovation has not been approved, Shari informed that she will continue to push for such.

- Remaining money in the technology budget will be used to purchase additional chrome books, bins, and robotics kits.
- Teachers continue to order classroom books with allotted monies.
- Jane Hooker will partake in a staff meeting in May 2017 to talk about the role of class parent volunteers.
- Between April 24 and May 12, 2017, all OCDSB students in grades 4 through 12 will complete an online "Our SCHOOL" survey. It is voluntary, confidential, and takes approximately thirty to forty minutes to complete. Students are asked to answer questions related to school climate and safety, bullying, perception of school, sense of belonging, and their background, including age, gender, and ethnicity. The data from this survey will be used to help school staff develop strategies to prevent bullying and to promote safe and inclusive schools.
- The RPPS parent council has been nominated for the "Distinguished School Council" award to recognize the outstanding efforts of its members.
- Shari Brodie noted that she would like to use approximately \$600 from remaining School Enrichment Funds to purchase frames and have pictures of missing Grade 6 graduations professionally installed.

ACTION: Shari Brodie to advise Joni Hamlin of the years for which Grade 6 graduation photographs are missing, and Joni Hamlin to assist in locating required photographs.

- Quinn Keenan, an RPPS ECE, has agreed to coach the boys' and girls' basketball teams. Try-outs have been conducted for students in Grades 5 and 6. Practices will take place on Tuesdays and Thursdays.
- Heather Gordon reported that she continues to work on the year book and will be accepting orders/payments until April 21, 2017. Proofs will be submitted to the printing company by April 28, 2017 and year books will be delivered to RPPS by June 9, 2017.
- Heather Gordon relayed that she and Madame Clement are helping to facilitate the Grade 6 legacy project. Students will work together on a collaborative art project, inspired by Frank Polson (an Algonquin artist). Every student will put his/her hands on one of four canvasses, denoting the four seasons. The project ties directly to the Truth and Reconciliation Initiative. The artwork, which will include a statement that acknowledges that Ottawa is located on Anishnaabe Territory, will be installed on the walls outside the large and small gymnasiums.

ACTION: Kristi Squires to follow-up with an acquaintance to determine whether she would be interested in penning the above referenced statement in calligraphy.

- Heather Gordon informed that the Grade 6 year-end trip to Montreal has been booked and will take place on June 23, 2017. Forms are being prepared and will be sent home to parents by April 21, 2017.

6. UPDATES

Treasurer

Nicole White informed that only a few changes have been made to the budget. Invoices for workshops and library and classroom resource books continue to roll in.

Cheques will be penned after tonight's meeting for the FAIR club Dance-a-Thon donations (\$3500 x 2).

Volunteer Coordinator

Given that Volunteer Coordinator Jane Hooker was not present, this item will be deferred until the next meeting.

OCASC Representative

David Mackie provided an overview of agenda highlights from the March 23, 2017 OCASC meeting, as follows:

- OCASC representatives questioned whether consultations have had an impact on the accommodation/program review processes, and whether they can get involved in planning concerning the reviews. It was reported that, in some cases, consultation does have an impact.
- OCASC representatives feel that Board funding formulas are silo'd and do not allow for community input.
- OCASC representatives posed questions concerning transition plans for those schools that will be closing. It was noted that there may be increases and/or decreases in enrollment, parents switching Boards, and transportation impacts.
- A presentation took place concerning monies embezzled by Council at Leslie Park Public School. Questions arose in relation to such, including:
 - How does the Board know when Councils fail to submit year end reports?
 - Why isn't there a standardized procedure to deal with these types of situations?
 - Should Councils have freedom to communicate with parents?
 - Should Councils have freedom to maintain their own websites?
- Police cheques are free of charge if principle writes note on behalf of prospective volunteer.
- The OCASC AGM, will take place on April 20, 2017

Book Fair Chair

Christina Leadlay provided a Book Fair status update, as follows:

- A large donation of books from two estate sales was received on April 3, 2017. Volunteers helped on April 2 to pack up the books at two locations, and the next day, a few volunteers helped to transport the approximate 100 boxes to the school and into storage.
- David Mackie has agreed to take on the role of Book Donation Team Lead. Karolee Stevens will be staying on to schedule the emptying of book bins.
- We are still looking to fill some key committee positions, including Chair and Administration Team Lead.
- Book bins at the front of the school officially opened on April 1, 2017.
- A sort night will take place in mid-May. The children's book drive will likely take place at the end of April.
- The theme for Book Fair 2017 will be Mythology. Shari will announce the result to the school this week. Our Children's Team Coordinator Jessica Vallaincourt will coordinate the popcorn & movie party with the classes that nominated and voted for Mythology.
- The Book Fair Standing Committee is expected to meet April 25.

7. OTHER BUSINESS

- With respect to Book Fair Grants, it was agreed that five \$1K Grants would continue to be provided – two of which would be gifted to RPPS feeder schools, and the remaining three, to schools that would best benefit.

MOTION: Council will provide five \$1K Book Fair Literacy Grants to schools in need, as recommended by the Board and staff. Moved by Linda Lee; seconded by Caroline Matt; carried. Joni Hamlin to provide Literacy Grant Memo Template to Christina Leadlay.

ACTION: Joni Hamlin to provide Literacy Grant Memo Template to Christina Leadlay.

- The 2017 Schedule of Events was reviewed.
 - Christina Leadlay offered to provide Candace Amis with support/assistance, if required, for the Authors' Workshops.
 - Joni Hamlin provided Shari Brodie with draft text re Grandparents' Day for review. She noted that there will be two seatings; Grandparents will be divided into two groups; and name badges will be provided to all participants. Lunch monitors with Grandparents in attendance will need to be removed from the lunch monitor roster on May 5th.
 - Adopt a Book Case will be promoted during Grandparents Day.
 - Food will be purchased, and also donated by parents. All leftovers will be provided to the Shepherds of Good Hope.
 - Children's Festival flyers and bookmarks were provided. Information concerning this school-wide field trip will be provided to parents on April 18.

ACTION: Shari Brodie to confirm student population count and advise Joni Hamlin so that cheque can be penned during week of April 17. .

- The Staff Appreciation Lunch and Year-End BBQ will be discussed during meeting on May 9.

8. ADJOURNMENT

Meeting was adjourned at 2039hours.

Minutes prepared by Kristi Squires.