

RPPS School Council  
Meeting Minutes – DRAFT  
June 14, 2016

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**PARTICIPANTS**

Imbaw Storer, Chair  
Caroline Matt, Past President  
John Arnold, Vice-Chair  
Linda Lee, Secretary  
Nabanita Giri, Treasurer  
Joni Hamlin, Book Fair Chair

Roxan Clark, Member at Large  
Sean Flynn, Member At Large  
Kristi Squires, Member at Large  
Shari Brodie, Principal, RPPS  
Heather Gordon, Teacher Representative  
Eric Gregnon, Parent

**Absent:**

Hacene Oukacine, OCASC Representative

**1. Approval of Agenda**

Agenda was approved. Moved by Nabanita Giri; seconded by Joni Hamlin; carried.

**2. Approval of May 10, 2016 Minutes**

Minutes were approved. Moved by Caroline Matt; seconded by Kristi Squires; carried.

**3. Business Arising from Minutes**

Regarding the RCCC parking space, Shari Brodie confirmed with Dan Fournier that the parking space used by RCCC will be paved as well.

Caroline Matt confirmed that the online sign-up was done for BBQ orders.

**4. Chair's Report**

Imbaw Storer reported on the following items:

- Imbaw thanked Council members, Shari Brodie and all teachers on everything that was accomplished this year
- Kindergarten Yard – Tenders have not been received yet, so waiting to see how things will progress.
- 2016-17 Council Recruitment – With 2 Council members leaving, might need to more actively recruit for next school year. **ACTION:** Send Imbaw any ideas over the summer. Imbaw Storer to follow up with Jane Hooker on joining Council.

- New school sign – A new school sign is going to be installed. Currently, there is a sign for RCCC under the school signage, and the daycare would have to put up a new sign. There is an option to have an extra piece on the school sign which would cost \$3500. It was decided that the extra piece is not needed. **ACTION:** Kristi Squires to inform RCCC of the new sign.
- New school website – OCDSB has launched a new website for all schools to implement for consistency. Only school staff members can update/add information on the site. Have to be a staff member of school to update anything on site. The Council will still have its own website and could use it for Council initiatives. **ACTION:** Caroline/Jeff to ask if they will have online form and purchase capabilities and see if parent could have administrator access.
- Imbaw received an email from No More Fear and they would like to work with us on any initiatives the Council may have. This may be something to keep in mind for next school year.

## 5. Principal's Report

Shari Brodie reported on the following items:

- Shari thanked the School Council.
- EQAO went well. As it wasn't administered last year, we'll be able to see the results for this year.
- Shari reminded that it was the last day to submit the Parents Survey.
- Regarding events, the Track and Field meet will be on June 16, the Talent Show will be on June 29<sup>th</sup> and the Grade 6 Leaving Ceremony will be held on June 28<sup>th</sup>. This Friday will be the Grade 6 trip. The Right to Play Day was a success and the student leaders are excited to do it again next year.
- There will be some teacher changes for some grades with some teachers retiring and leaving and new ones coming in. There have been cuts across the School Board on Executive Assistants, however Shari will ask to keep 2 full-time EAs.
- The Grade 6 students came and painted the buddy bench and goal post for the Legacy Project.

## 6. Updates

- Treasurer** – Nabanita Giri provided a budget update. There are some outstanding expenses from the BBQ and Teacher Luncheon, but the budget is in great shape. Joni Hamlin requested purchasing some French books; this will be brought forward next school year. The School Council can now have its own bank account again. **MOTION:** Motion for School Council to open its own bank account immediately, and to transfer to the new account what is left at the end of the school year with Jennifer transferring any residuals in September. Moved by Nabanita Giri; seconded by Caroline Matt; approved.  
Signing authorities are needed for the School Council account. It was suggested that the signers should be based on role rather than a person. **MOTION:** Motion to have the Chair, Treasurer and Principal as signing authorities. Moved by Imbaw Storer; seconded by John Arnold; approved.
- Book Fair** – Joni Hamlin provided an update on Book Fair. Last Book Fair meeting for this school year will be on June 21<sup>st</sup>. The Book Fair manual is almost finished and will include roles and responsibilities of the Chair and each team. There is also a filing cabinet for Book Fair and School

Council. There are currently files for Book Fair in Google docs and in the filing cabinet. Large box drop-offs will be discouraged over the summer. The media campaign is done and forms for September are ready to go. Book Fair will not be doing hot food next year and will keep it to baked goods and maybe soup & sandwiches. Joni reviewed the Book Fair budget. **MOTION:** Motion to have the Book Fair Budget 2015-16 with Actuals and 2016-17 Proposed approved as is. Moved by Joni Hamlin; seconded by Caroline Matt; approved.

- c. **Concussion** – Joni Hamlin informed School Council that posters were put up all over the school on concussions. A protocol for the school has been set up with Shari Brodie. As Rowan's Law is passed, the Board will also have activities.
- d. **Volunteer Coordinator** – No updates; Council does not have a Volunteer Coordinator.
- e. **OSCASC Representative** – No updates; Hacene Oukacine was not present.

## **7. Other Business**

- a. **School BBQ** – Roxan Clark provided an update. There will be a DJ who will be bringing his own equipment, and will setup at around 2-2:30pm. A family approached a Council member about availability of halal meats at the BBQ and this could be something to look into for next school year. There are 700 online responses so far. Shari indicated that the Superintendent will drop by and maybe Chris Ellis (trustee).

## **8. Adjournment**

Meeting adjourned at 8:30pm.